

PLEASE NOTE

This document, together with the current manual of syllabuses, forms part of the examining procedures. Teachers are therefore asked to ensure that parents and candidates are fully aware of the information contained herein.



ameb



C O N T E M P O R A R Y P O P U L A R M U S I C

ENROLMENTS

The details you provide on the enrolment form will appear on all AMEB documentation including the certificate. It is the responsibility of the person making the enrolment to check that all the following details are correct:

- Name
- Date of Birth (essential)
- Gender
- Subject/Discipline
- Grade
- Preferred week for examination

The Candidate's Date of Birth forms part of the Candidate's Number, and assists the AMEB in allocating appropriate examiners. It also provides the AMEB with statistical information necessary to better adapt its services to market needs.

Teachers must, when making entries, ensure that the candidates are available in the selected week. Transfer charges remain the responsibility of the person making the enrolment.

LATE ENROLMENTS

Enrolments made later than the published closing date may still be accepted subject to space availability and payment of the stipulated late fee (\$30.00 per candidate). For enrolments by mail, the postmark will be taken as the last day of enrolment. **The AMEB will not be held responsible for delays of enrolments forwarded by mail, or other delays outside its control, and no discussion will be entered into.**

NOTICES

If the exam notice is missing or contains incorrect details, please notify the AMEB immediately.

AMEB OFFICE HOURS:

Monday to Friday 9.00am – 1.00pm and 2.00pm – 4.30pm

TELEPHONE: (08) 6488 3059

FAX: (08) 6488 8666

Errors caused by the AMEB will then be corrected. If details were wrongly supplied, you will be asked to supply the amendment in writing. Certain amendments incur a service charge. Please refer to the table of charges for information.

Any error which is not corrected will remain on the record as shown unless you advise the AMEB to change it. Please note that alteration of the Certificate after it has been produced will incur an amendment fee of \$13.00 irrespective of the type of amendment and how the error occurred.

Examination Schedule 2009

AMEB (WA), The University of Western Australia, Claremont
Postal address: AMEB(WA), M421, 35 Stirling Highway, Crawley WA 6009
Tel: 6488 3059 Fax: 6488 8666
Email: amebwa@cyllene.uwa.edu.au Web: www.ameb.uwa.edu.au

CPM ASSESSMENTS 2009

Week 19	<i>Closing date 1 April</i> <u>4 - 9 May</u>
Week 28	<i>Closing date 2 June</i> <u>6 – 11 July</u>
Week 37	<i>Closing date 3 August</i> <u>7 – 12 September</u>
Week 45	<i>Closing date 25 September</i> <u>2 – 7 November</u>

All examination entries must be received by the AMEB no later than 4.30pm on the closing date. (for Late Entries, see last page)

FEES PAYABLE BY STUDENTS IN 2009

(GST included)

Keyboard	Preliminary	\$64.00
Keyboard	Grade 1	\$68.00
Keyboard	Grade 2	\$76.00
Keyboard	Grade 3	\$82.00
Keyboard	Grade 4	\$87.00
Keyboard	Grade 5	\$93.00
Keyboard	Grade 6	\$103.00
Keyboard	Grade 7	\$112.00
Keyboard	Grade 8	\$121.00
Keyboard	Certificate of Performance	\$135.00

ADVANCING – Keyboard, Guitar, Bass, Vocal, Drum Kit

Advancing	Step 1	\$93.00
Advancing	Step 2	\$103.00
Advancing	Step 3	\$112.00
Advancing	Step 4	\$121.00

Cancellations and Transfers

Fees are non-refundable in case of cancellation. Transfer of existing enrolment is subject to space availability and payment of transfer fee.

Candidates who become unable to present for examination must notify the AMEB immediately, and at least 48 hours before the examination, to be eligible for transfer concessions.

Transfers from one examination year to the next are not possible

Complaints

All complaints must be lodged in writing to:

*State Manager
AMEB(WA)
M421
35 Stirling Highway
Crawley WA 6009*

Service Charges

Late Fee (if space available)		\$30.00 per candidate
Transfers (including medical)		\$40.00
Amendments	<ul style="list-style-type: none"> • Grade • Subject 	\$13.00 \$13.00
Duplicates	<ul style="list-style-type: none"> • Notice • Report or Certificate 	\$ 3.00 \$13.00
Searches (past results)		\$13.00
Re-assessment of Report		\$37.00