

SPECIAL ANNOUNCEMENTS for 2009

IMPORTANT INFORMATION FOR TEACHERS OF CLARINET PIANO SAXOPHONE

New 2009 AMEB Syllabuses and materials are now available for teaching and for examinations in Clarinet, Piano and Saxophone. Full details are contained in the new yellow 2009 AMEB Manual of Syllabuses.

Please note that during 2009, candidates in Clarinet, Piano and Saxophone may present for examination using either the new 2009 syllabus or the old 2008 syllabus as printed in the 2008 AMEB Manual of Syllabuses.

You may not combine or mix 2008 and 2009 syllabus requirements. For examination presentation, either the old 2008 syllabus or the new 2009 syllabus must be chosen in its entirety. Repertoire and Technical Work differ between the 2008 and 2009 syllabuses and can not be mixed.

IN SUMMARY During 2009 you may present for examination playing Technical Work & Repertoire as stated in the 2008 Syllabus OR Technical Work & Repertoire as stated in the 2009 Syllabus. To avoid confusion, use one syllabus or the other exclusively.

Enrolment Forms submitted for Clarinet, Piano and Saxophone candidates must clearly state OLD (2008) SYLLABUS or NEW (2009) SYLLABUS.

PIANO TEACHERS Please refer to Page 2 in this Handbook for more detailed information.

WOODWIND TEACHERS Please refer to Page 3 in this Handbook for more detailed information.

IMPORTANT AMEB SYLLABUS NEWS FOR PIANO TEACHERS

A **NEW AMEB PIANO SYLLABUS** with new resource materials has been released for use in 2009. Full details may be found in the **new yellow 2009 AMEB Manual of Syllabuses** now available.

Please note the following:

- **EITHER** the old 2008 Piano Syllabus as outlined in the 2008 AMEB Manual of Syllabuses **OR** the new 2009 Piano Syllabus as outlined in the 2009 AMEB Manual of Syllabuses may be presented for AMEB Piano examinations during 2009.
- **IT IS NOT POSSIBLE** to present for a Piano examination using a combination of 2008 and 2009 syllabuses. Either one or the other must be chosen in its entirety.
- **TECHNICAL WORK** has been changed in the **2009 Piano Syllabus**. Requirements are different in each grade from those in the old 2008 Piano Syllabus.
- A full range of publications has been released to support the 2009 Piano Syllabus, including **Series 16 Piano** books (Preliminary to Grade 8 inclusive).
- **SERIES 16 pieces can not be used** as LIST PIECES when presenting for exams based on the 2008 Piano Syllabus.
- **SERIES 15 books can be used** with either the 2008 Syllabus or the 2009 Syllabus as stated in each Manual. However the accompanying Technical Work will vary, depending on whether candidates are preparing from the 2008 or the 2009 Syllabus.
- **SERIES 14 books can be used** during 2009 if preparing from the 2008 Syllabus.
- **ALL EXAMINATION ENROLMENT FORMS** submitted for AMEB Piano exams from 2009 must be marked clearly as **Old 2008 Syllabus (O)** or **New 2009 Syllabus (N)**.

Comments

- Teachers are strongly urged to have ready access to both the 2008 and 2009 AMEB Manual of Syllabuses for their reference. Either of these two syllabuses applies for candidates in 2009 AMEB Piano examinations, but the syllabuses can not be mixed. Refer to one syllabus or the other exclusively. Whatever that syllabus states may be presented for examination.
- Teachers who are comfortable using the old 2008 Piano Syllabus are able to do so unchanged throughout 2009. This means that Series 14 books may still be used.
- Series 16 pieces may be used as EXTRA LIST pieces when preparing from the 2008 Syllabus.
- The 2009 Piano Syllabus introduces a new piano examination beyond Grade 8 called Certificate of Performance (Piano). A similar grade already exists in the Piano for Leisure sequence. This becomes the highest grade examination in Piano Level 2, and is considered as a possible preparatory examination that may be a useful stepping stone to a Level 3 Diploma examination in piano.
- Piano for Leisure syllabuses and requirements remain unchanged. Please be sure to state Piano for Leisure on the Enrolment Form for candidates in these examinations.

Further information from Barry Palmer on 6488 8188 or at bpalmer@cyllene.uwa.edu.au

IMPORTANT AMEB SYLLABUS NEWS FOR CLARINET & SAXOPHONE TEACHERS

NEW AMEB SYLLABUSES for **CLARINET** and **SAXOPHONE** with new Series resource materials have been released for use in 2009. Full details may be found in the **new yellow 2009 AMEB Manual of Syllabuses** now available. Please note the following:

- **EITHER** the old 2008 Syllabus as outlined in the 2008 AMEB Manual of Syllabuses **OR** the new 2009 Syllabus as outlined in the new yellow 2009 AMEB Manual of Syllabuses may be used for preparing AMEB Clarinet and Saxophone examinations during 2009.
- **IT IS NOT POSSIBLE** to present for an examination using a combination of 2008 and 2009 syllabuses. Either one or the other must be used in its entirety.
- **NEW PUBLICATIONS** have been released to support the new 2009 Clarinet and Saxophone Syllabuses. There are new Series 3 Clarinet repertoire books for each grade, new Series 2 Saxophone repertoire books and new Technical Work Books for both instruments.
- **TECHNICAL WORK** for the **2009 Syllabuses** must be prepared from the new Clarinet or Saxophone Technical Work Book (published 2008). Technical Work for the old **2008 Syllabuses** must be prepared from the old Technical Work Book (published 1997).
- **Some SERIES pieces** may be used with either the 2008 Syllabus or the 2009 Syllabus as stated in each particular Manual. However the Technical Work may vary, depending on whether candidates are preparing from the 2008 Syllabus or the 2009 Syllabus.
- **ALL EXAMINATION ENROLMENT FORMS** submitted for AMEB Clarinet or Saxophone Exams from 2009 must be marked clearly as **Old 2008 Syllabus (O)** or **New 2009 Syllabus (N)**.

Comments

- Teachers are strongly urged to have ready access to both the 2008 and 2009 AMEB Manual of Syllabuses for their reference. Either of these two syllabuses can apply when preparing candidates for 2009 AMEB Clarinet and Saxophone examinations, but the syllabus requirements can not be mixed.
- The 2009 Clarinet and Saxophone Syllabuses introduce a new examination beyond Grade 8 called Certificate of Performance (Clarinet or Saxophone). This now becomes the highest grade examination in Level 2, and is considered as a possible preparatory examination that may be a useful stepping stone to a Level 3 Diploma examination.
- The 2009 Clarinet Syllabus introduces a Preliminary Grade examination for the first time.
- Bass Clarinet is accommodated in the new 2009 Clarinet Syllabus.
- Saxophone for Leisure syllabuses and requirements remain unchanged. Please be sure to state Saxophone for Leisure on the Enrolment Form for candidates in these examinations.

Further information from Barry Palmer on 6488 8188 or at bpalmer@cyllene.uwa.edu.au

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FOREWORD

Welcome to the AMEB(WA) 2009 Handbook produced as a service to readers in Western Australia. It is intended to supplement the current AMEB syllabuses and help with meeting all the examining requirements and conditions pertinent to and as set out in those syllabuses and the AMEB(WA) Timetable.

The Timetable contains all music and speech practical and written enrolment fees, practical week numbers, closing dates and conditions of enrolment. Copies are available from the office on request and can be downloaded from the AMEB(WA) website under Schedule and Fees. All music written examination dates and times can be found at the front of the current 2009 Manual of Syllabuses on page vi. Speech written dates and times can be found in this Handbook on page 25. There is a separate Contemporary Popular Music (CPM) schedule and enrolment form, each of which may be downloaded from the website or obtained from the office on request.

Familiarity with any new initiatives, the enrolment process, examination dates and closing dates will assist teachers, parents and students in making AMEB exams a positive experience. May we ask that you familiarise yourself with the information in this Handbook and the Timetable, especially all conditions of enrolment. Please pass on all relevant details to students and parents. Requested dates/times are not always possible and therefore cannot be guaranteed. Parents must be made aware that the candidate is required to be available anytime in the week nominated. Please remember to note 'for Leisure' on your enrolment form if you are enrolling for any of the 'for Leisure' syllabuses which currently are Piano for Leisure, Saxophone for Leisure and Singing for Leisure. Also please note (O) for Old or (N) for New if you are enrolling for a syllabus where both old and new syllabuses are available which this year are the Classical Syllabuses of Clarinet, Piano, Saxophone and Viola.

Please also note that Federal Office is conducting a review of the new Viola syllabus (2007) and invites comments and suggestions from users. Please refer to page 143 of the current Manual of Syllabuses.

There continue to be difficulties associated with preparing violin candidates for AMEB exams due to the way the Technical Workbooks (particularly Level 2) are related to the syllabus. Please see page 13 for assistance in this matter in the way of our Violin Checklists which are available to all teachers from the office or our website.

Written examinations in music consist of three syllabuses: Theory, Musicianship and Music Craft. All three continue to be examinable. Please refer to the 2009 Manual of Syllabuses for all requirements and examination dates/times and pages 24 – 25 of this Handbook for music and speech written examination information.

2008 was another exciting year of new initiatives and fine achievements for the AMEB in Western Australia. Country workshops, master classes and information sessions again proved to be very popular and helpful. The AMEB(WA) Academic Development Officer, Mr Barry Palmer organised presentations to promote Music Craft and the CPM Keyboard Syllabus; a promotion of the Singing and new Singing for Leisure syllabuses was held in conjunction with the National Association of Teachers in Singing and a promotion was held in conjunction with the Double Reed Association. Series 15 Piano workshops continued to be held and an open forum student mock piano examination was very successful. The AMEB also added to its list of programs endorsed by the Curriculum Council of Western Australia for use by students towards the WACE secondary school graduation.

The Annual Awards Night and Presentation Evening will be held on Tuesday 10th March at 7pm. Award Winners and Diploma candidates are looking forward to another special evening of performances and presentations.

The WA website continues to be updated on a regular basis. The Timetable(s) and Enrolment Form(s) can be downloaded under 'Schedule and Fees'. There are links to the Federal Office, the School of Music, the WA Music Teachers' Association, the Speech Teachers' Association of WA and the Australian Strings Association WA.

We are still seeking outside venues. Please see page 8 for more details.

AMEB(WA) is continually looking to expand its services to teachers and students. Our aim is to make the process of enrolling and being examined a satisfying and rewarding experience by providing friendly and efficient professional services. We value your comments and suggestions on all aspects of our operations.

We look forward to a continuing productive relationship with you in 2009 and beyond.

Rosslyn Feast
State Manager
AMEB(WA)

ASSESSMENT SERVICES

STANDARD PRACTICAL AND THEORETICAL (WRITTEN) EXAMINATIONS

The content of most standard AMEB examinations is contained in the following syllabus publications

- 2008 AMEB Manual of Syllabuses - Music
- 2009 AMEB Manual of Syllabuses - Music
- 2009-2010 AMEB Manual of Syllabuses - Speech

SYLLABUSES AVAILABLE AS DOWNLOADS FROM THE AMEB FEDERAL WEBSITE

- CPM Manual - Drum Kit, Vocal, Guitar, Bass and Keyboard
- Accordion
- Ensemble Performance
- Percussion

COUNTRY PRACTICAL MUSIC EXAMINATIONS

Bunbury practical examinations will be held in weeks 19, 37 and 46. Each week includes Pianoforte and all instruments. Closing dates for each week are the same as for metropolitan exams.

Practical examinations are held in the following country centres once per year: Confirmed dates are Broome (25 – 26 September), Esperance (17 – 18 August), Geraldton (31 August – 5 September), Kalgoorlie (21 – 23/25 -26 September), Narrogin (21 – 22 September), Port Hedland (19 – 20 September). Once session dates for Albany are confirmed these will be posted on the website. The closing date for all country centres other than Bunbury is Friday 19th June.

For all teachers in country areas, please attach a letter with your enrolment form for any special requests where travel time is an issue for students/parents or where candidates (eg siblings, or all students of one teacher) need to be scheduled together.

FEDERAL EXAMINATIONS

Please note that AMEB(WA) conducts one session of Federal examinations (Licentiate and Fellowship) per year. It is generally scheduled in mid to late September or early October depending on the availability of the venue and Federal examiner(s). The closing date for enrolments is Friday 5th June. For any information regarding this examination, please contact the office. If a program approval is needed, please attach it to the Enrolment Form.

INDUCTION TESTS

In WA, Induction Tests are offered as pre-examination experiences for young children. ***These tests are presently available for Keyboard (Piano), Violin, Viola, Guitar and Recorder.*** Suitable for students in their early stages of learning and aged four and over, the tests comprise basic Technical Work, Aural Tests and General Knowledge, plus any two pieces in simple triple time and simple quadruple time. There are two Tests: Test 1 and Test 2 for each instrument, each of slightly differing standard.

The tests are carried out individually except in Recorder where two candidates may present together. All tests are conducted in a non-threatening environment by experienced examiners. Every candidate receives a report and a participation certificate. No grade/mark is awarded.

PERFORMANCE EVALUATION

The AMEB offers a service to music and speech teachers and students under the title of Performance Evaluation. This service is available to anyone including candidates with special needs. The Performance Evaluation program enables a candidate to have his or her prepared work evaluated by an examiner and to receive a constructive written report. It provides a benchmark against which to measure progress and an opportunity to perform for a receptive listener. In this respect it is suitable for all standards as there is a free choice of repertoire. In music there are no scales, sight reading or aural tests. A written report is provided. No grade/mark is awarded.

For **Induction Test** and **Performance Evaluation** brochures, fees and enrolment procedures please contact the WA office or access the WA Website.

OFFICE and FACILITIES

ACCESS

The AMEB(WA) office and examining rooms are located at The University of Western Australia, Claremont. We are situated at the eastern end of the large stone heritage building with the office and main examining area on the ground floor and another examining area on the first floor.

Visitor Pay Parking is located in Car Park 2 off Goldsworthy Road. This is suitable when bringing candidates for examinations. Short term 30 Minute Drop Off parking is available free in Car Park 3 off Bay Road. This is suitable for making enquiries and dropping off enrolments.

An entrance at the eastern end of this lovely historic building gives access to the AMEB(WA) office and examining rooms. Access is also available from the western end of the building.

The Notice of Examination indicates whether the examination is to take place on the ground floor (for most of the year) or the first floor (for the end of the year and selected times during the year). For examinations held in rooms on the first floor, stairs are situated both centrally and at the eastern entrance.

Our Claremont environment provides for our clients and users the best possible facilities, access and ambience.

Please note that maps showing the Claremont location will no longer be sent out with Notices of Examination. Please refer to the AMEB(WA) Website for a map of our location.

PIANOS

AMEB(WA) uses 5 Kawai pianos in its examination rooms at Claremont.

They are: 1 x SHIGERU KAWAI SK2 GRAND PIANO
 3 x KAWAI K6 UPRIGHT PIANOS
 1 x KAWAI K3 PIANO

The grand piano and a K6 upright piano are housed in Examination Room 1, providing candidates with a choice of instrument for their examination, to reflect their preference and experience. Piano examinations are also scheduled in Examining Room 3 upstairs and in the Mulberry Room where there are K6 upright pianos.

The AMEB schedules the majority of its Perth exams at Claremont. However, October and November tend to be the busiest examining months for metropolitan AMEB practical examinations and we need to have simultaneous examinations taking place at Claremont and occasionally elsewhere at this time. Therefore our advice to teachers is to submit piano candidates for their examinations prior to October if you wish to maximize your chance of having that examination scheduled in our main examining room at Claremont with its choice of pianos.

OTHER METROPOLITAN VENUES

Please note that in the last week of November it will still be necessary to conduct examinations at the School of Music at UWA Crawley as well as at Claremont. Please check your Notice of Examination and map carefully to ensure candidates attend the correct venue.

We are also aware that there are occasions when travelling to the central AMEB(WA) office or to Crawley is a problem for those living in the Mandurah/Rockingham areas south of the river and some suburbs north of the river where there is a large amount of time involved in travel. As there are schools which often have quite a number of candidates enrolled for the same instrument, it may be more convenient to send an examiner to the school rather than take the students out of the school environment especially where there may be a large number of boarders.

For these reasons, AMEB(WA) is keen to develop liaisons with any schools that are willing to offer their facilities as a venue for their own students (and possibly some outside candidates as well), or any private teacher who may like to put forward their own studio or is aware of any school or other suitable location north or south of the river that may be available as an alternate venue.

AMEB(WA) has recently developed a set of guidelines for the use of venues other than the AMEB Centre. Please contact the AMEB on 6488 3059 if you would like to offer your studio/school as an examination venue or have any other suggestions.

EXAMINATION ENROLMENT INFORMATION

INTRODUCTION

Be prepared for your students' examinations to be scheduled at any time during the chosen week, so please make sure that they are available. To allow for any irregularities in the postal service it is best to allow a few extra days before the due closing date of enrolments to ensure that the forms reach us in time. The later we receive the enrolment(s) the later we begin to schedule and thus the later you receive notification of the date of the examination.

Envelopes postmarked after the closing date mean that the enclosed enrolments incur a late fee and may be subject to the availability of a timeslot. Incorrect or missing fees or enrolment details also hold up the scheduling process.

Some candidates still are still being enrolled for standard classical exams in Piano, Saxophone and Singing when they are meant to be enrolled in **for Leisure** exams on these instruments. Please be mindful of the fact that if a candidate is enrolled for a classical syllabus, all paperwork supplied to the examiner will reflect that syllabus. The examiner may thus ask for pieces and scales relevant to the classical exam and the candidate may not be able to play them. The candidate will also be asked for both Aural and Sight Reading tests. The resultant confusion in some cases affects the confidence and performance of the candidate and always results in the examiner needing to rewrite the report.

Also, extra work is created for the office in changing paperwork, contacting teachers to establish the correct syllabus and writing to teachers to inform them of the problem. In 2009, a change of instrument fee of \$13 will continue to apply each time a Piano, Singing or Saxophone enrolment is actually meant to be 'for Leisure'. **Therefore you are urged to mark your Enrolment Form 'for Leisure' – either Piano for Leisure, Saxophone for Leisure or Singing for Leisure as appropriate.**

FILLING OUT EXAMINATION ENROLMENT FORMS

AMEB(WA) has one generic Examination Enrolment Form for all practical and theory examinations (music and speech). However, as diploma examinations, practical grades, and theory entries are all scheduled differently, they must go on separate Enrolment Forms. (Please destroy any old enrolment forms that contain either the Cooper Street or Park Avenue addresses and any paperwork that contains telephone numbers beginning with 9380.)

Please complete all required sections of the Enrolment Form. All information is essential for ease of scheduling, accurate records, correctly produced documentation (including certificates) and the computerised history of the candidate's results. Guidelines follow:

1. EXAMINATION REQUIRED

Complete the appropriate Written or Practical boxes.

- Only fill out the Preferred exam centre section for Theory and Country enrolments. Metropolitan venues for practical examinations are allocated by the office and we will take into account your location and the availability of examining venues.

2. TEACHER DETAILS

- Fill out ALL details including your preferred title.
- New teachers will have an ID number allocated after enrolment.
- Please tick if you have changed your address. If you have changed your name since your last enrolment, please indicate separately. A new teacher code is allocated where a change of name have taken effect.
- The AMEB(WA) system cannot accept two addresses for each teacher (for example, home address on one enrolment and c/- a school address on another). Please tick either "a School" and fill in the School details or tick "Private Teacher" and fill in the teacher details.
- If you know your Teacher ID number, please fill in this section.

3. FEES

- Full payment must be included with the Enrolment Form. Failure to do so will result in the form being returned. Please refer to the 2009 AMEB(WA) Timetable for current fees.
- Payment by post (with Enrolment Form) to: AMEB, M421, 35 Stirling Highway, Crawley 6009.
- Payment in person to the AMEB(WA) Office.
- Cheques and money orders payable to "UWA".
- An enrolment form may be faxed so long as full payment is made by filling in and signing the credit card details. Fax: (08) 6488 8666. Please check this fax number carefully.
- **Faxed Enrolment Forms will not be accepted without payment.**
- **If you fax an Enrolment Form, please DO NOT also send the original by post.**

4. CREDIT CARD INFORMATION

- If paying by credit card, make sure you **include its expiry date**, together with the other details and signature of the card holder as required on the Enrolment Form.

5. CANDIDATE NAME, GRADE, SUBJECT and PREFERRED WEEK DETAILS

- **The date of birth and gender (M/F) form the basis of the candidate number and must be provided for all candidates, including mature age.**
- Write the full name exactly as you would like it to appear on the certificate.
- Consistently use the same candidate name and spelling each time they are enrolled for an examination. Failure to do so may lead to the candidate being entered twice and issued with a new candidate number. This in turn separates enrolment records.
- For music practical examinations write the instrument name and grade IN FULL.
- Piano teachers please make sure to write PIANO or PIANO FOR LEISURE.
- Singing teachers please make sure to write SINGING or SINGING FOR LEISURE
- Saxophone teachers please make sure to write SAXOPHONE or SAXOPHONE FOR LEISURE
- Where a new syllabus is available in parallel with an old one, please indicate 'new' or 'old' with the instrument name. **(In 2009 this applies to Clarinet, Piano, Saxophone and Viola)**
- **Please enter a Preferred week number only from the 2009 AMEB(WA) Timetable.** The AMEB(WA) Timetable may use week numbers that are different from schools and other organisations. **Do not write a date, day, time of day or a month or school term week number as this slows down the scheduling** process considerably and creates the possibility of incorrect information being keyed into the computer. An Enrolment Form may need to be returned to the person submitting the enrolment where there is no week number or where a specific date/day or time has been entered in place of a week number.
- Ensure that candidates are available any time in the selected week. Avoid school camps, examinations and your students' private holiday dates in choosing the examining week.
- For instrumental exams make sure the accompanist is available in the selected week.
- Religious Observances:
The avoidance of Holy days, festivals and other days of religious significance must be requested in writing at the time of enrolment.
- Special scheduling requests:
Special requests may be made concerning examination dates and these should be lodged on a separate piece of paper and attached to the Enrolment Form. Whilst we will do our best to accommodate such requests, please understand that this is not always possible and no request is guaranteed to be met. Please state a reason for your request.
- Please attach a separate letter if you wish siblings to be examined consecutively.
- Please attach a separate letter if you wish to have specific candidates examined consecutively (eg for reasons of transport, same accompanist, teacher accompanying candidates, etc).
- Requests for a candidate to be examined by a particular examiner will not be accepted.

6. SIGN and DATE the FORM

The Enrolment Form may be signed by someone other than the teacher so long as whomever signs it is aware that they are signing the declaration which certifies:

- awareness of the conditions of enrolment.
- agreement to abide by the conditions and the examining requirements in the 2009 AMEB Manual of Syllabuses, the AMEB(WA) Timetable and the AMEB(WA) 2009 Teachers' Handbook.
- awareness of the responsibility to inform candidates and parents of these requirements including the refund and transfer policies (refer to page 26 of this Handbook and also to the 2009 AMEB(WA) Timetable).

If you give the Enrolment Form to the parent to send in for any reason, make sure that they are aware of:

- the closing date for that enrolment
- the correct fees and AMEB(WA) week numbers for 2009
- fees incurred for late entries or transfers
- the fact that requests cannot be guaranteed

7. OTHER THINGS TO CONSIDER

Candidates with Special Needs

To ensure the examination process is accessible to all, provisions may be made for candidates with special needs. Please inform the office in writing with supporting documentation before or at the time of enrolment, making note of any special requests that may need to be accommodated.

Candidates Taught by AMEB Examiners

Please provide written advice on the Enrolment Form if any of your students are or have previously been taught by an AMEB(WA) examiner so that we can avoid scheduling them to examine that student.

Change of Teacher

It is not possible to change the enrolling teacher on an Enrolment Form once it has been received. If for some reason a candidate changes teacher during the scheduling process of an examination, AMEB(WA) requires written confirmation from the enrolling teacher that someone other than themselves is to receive any information issued by the AMEB in relation to the examination. This is to safeguard the interests of all parties.

Examination Sessions Dates

- THEORY: 1st Session is 18 – 22 May. 2nd Session is 24 – 28 August. October 26 Music Craft only.
- PRACTICAL: for examination dates and times refer to the 2009 Manual of Syllabuses in the front section from page vii, or to the 2009 WA Timetable.
- **No practical examinations are held on the Monday, Tuesday, Wednesday and Thursday of Written Exam weeks. Please do not request these days/dates.** Piano exams will be held on Friday and Saturday only of these May and August written exam weeks. Please do not request any other days. However, this does not apply to the October 26 Music Craft week.

8. ENROLMENT FORM CHECKLIST

Before sending in your Enrolment Form:

- Check that your teacher details are correct; include any changes from previous entries if applicable.
- Check that the candidate details are correct including name, date of birth, phone number, subject, grade and requested week number as per the 2009 AMEB(WA) Timetable.
- Check that the requested examination dates are suitable to your candidates and check for any special requests.
- Attach a letter detailing any special requests (eg school exams, school excursions, family commitments, days of religious observance, etc).
- Advise candidates and parents of the conditions stated in the Timetable and in this Handbook.
- Attach cheque/money order or fill out the credit card authorisation including expiry date in full and correct payment of the examination fees.
- Sign and date the Enrolment Form.

PLEASE NOTE THAT THE CLOSING DATE FOR NOVEMBER EXAMINATIONS IS THE 25th SEPTEMBER

* * *

CONFIRMATION of ENROLMENT

1. GENERAL

While we make every effort to give you as much advance notice of examination dates as possible, it should be noted that AMEB(WA) is not responsible for delays caused by postal services. Please contact the AMEB if you feel your notification may be overdue. You will receive a computer-generated confirmation of your enrolment as soon as practicable after the closing date for the examination week you have chosen. This Notice of Examination provides the opportunity for teachers to double check that all information relevant to their candidates has been accurately recorded. Please check the details carefully and advise the office of any errors immediately (eg a piano enrolment should be piano for leisure). Failure to identify an anomaly on the Notice of Examination will result in errors on all subsequent documentation concerning the candidate.

The spelling of the candidate's name on the Notice of Examination is as it will appear on their certificate. Any error which is not corrected will remain on record as shown. Please note that requests for alteration to the certificate after it has been produced will incur an amendment fee of \$13 irrespective of the type of amendment and how the error occurred.

2. CONFIRMATION of ENROLMENT CHECKLIST

When you receive your Notice of Examination:

- Check that each student's details are correct, including accurate spelling of names.
- Check that the instrument and grade are correct.
- Clarinet teachers make sure that new or old syllabus is stated correctly.
- Viola teachers make sure that new or old syllabus is stated correctly.
- Piano teachers make sure that Piano or Piano for Leisure is stated correctly and that Piano candidates show old or new syllabus correctly.
- Saxophone teachers make sure that Saxophone or Saxophone for Leisure is stated correctly and that Saxophone candidates show old or new syllabus correctly.
- Singing teachers make sure that Singing or Singing for Leisure is stated correctly.
- Fax, telephone or email any requests for change immediately to AMEB(WA). Mail, phone and fax contacts are given under the Table of Contents near the front of this Handbook.
- Ensure that the candidate is aware that they need to be at the examination venue at least 15 minutes before the scheduled starting time of their examination.

EXAMINATION PRESENTATION INFORMATION

WHAT TO BRING TO THE EXAMINATION

Candidates must present at the correct examination venue with their Notice of Examination filled out on the reverse, plus their required materials and, where appropriate, their instrument and accompanist.

For music teachers, please note that when completing the information for Practical Exams – Music on the Notice of Enrolment, it is essential that teachers fill in the section entitled Prepared List by copying down the information exactly as stated in the syllabus and not just from the title on the published music being played.

Teachers presenting candidates for 'for Leisure' examinations (Piano for Leisure, Singing for Leisure, Saxophone for Leisure) must indicate with a tick on the back of the Notice of Examination if the candidate has chosen Aural or Sight Reading. The back of the form only states Piano, but this will now apply to all 'for Leisure' examinations.

Music teachers also need to read the section in this Handbook on page 27 which gives information about Copyright and what music must be brought to an AMEB examination.

BOOKING EXAMINATION ROOMS for Practice Sessions for Grade Examinations

A practice session is only available to 7th and 8th grade candidates and is subject to room availability. Please contact the office for more details. (Diploma candidates will be allocated practice times by the office. This information will be sent with the Notice of Examination.)

EXAMINATION VENUES

- Please check carefully the venue on your Notice of Examination. As a general rule, a venue map will accompany the Notice of Examination where the exam is at a venue other than UWA, Claremont.
- For instrumental exams away from the AMEB(WA) Centre, please inform your accompanist of the venue.
- Please advise parents to read the Notice of Examination carefully to note the venue and to allow time to find parking.
- In 2009 AMEB(WA) will be looking at holding practical examinations in schools and private venues where there are enough candidates for at least a half day's examining.

ACCOMPANISTS

Please refer to the General Requirements for Practical Examinations on page xiv of the 2009 Manual of Syllabuses - Accompanist.

- **Live accompaniment is essential wherever the pieces presented are provided with piano accompaniments, with the exception of Extra List Pieces.**
- CD accompaniments supplied with some material printed on behalf of the AMEB are for practice purposes only and cannot be used in standard classical examinations.
- AMEB CD accompaniments MAY BE USED ONLY in Saxophone for Leisure and Singing for Leisure examinations.
- Regulation 24 on page xxi of the 2009 Manual details the ramifications and penalties of not providing an accompanist where required. **Parents must also be made aware of this requirement.**

AMEB(WA) provides on request a list of accompanists. However, the list has been compiled according to the wishes of the accompanists. It does not reflect an accreditation by the AMEB of the persons listed, nor does it verify their capabilities. The AMEB does not recommend particular accompanists.

PARKING FOR EXAMINATIONS

- We advise clients scheduled for Claremont to park in the Visitors Car Park in Car Park 2 (off Goldsworthy Road) from Monday to Friday. Please advise your parents and accompanists that this is pay parking.
- When bringing candidates to Claremont for examinations on a Saturday, please note that the 30 Minute Drop Off and Red Staff Permit Parking areas in Car Park 3 off Bay Road are available for long term parking as no restrictions apply to them on the weekend. However restrictions still apply to the Reserved Bay Parking Area. Please always observe the signs.
- For all exams at The University of WA School of Music in Crawley, a map is provided with the Notice of Examination and shows suitable parking. In 2009, if your candidate is scheduled to be examined at the School of Music from 16th – 28th November, parking in the Yellow Student Permit Parking area is free as it is University holidays.
- Maps will no longer be supplied for examinations at UWA, Claremont. A map is available from the AMEB(WA) Website.

RESULTS

- AMEB(WA) processes reports as soon as practicable after a candidate's examination. The turn around time varies due to different circumstances. Please advise parents/candidates that results are not given over the phone or internet.
- Results and all paperwork are sent to the person deemed to have lodged the entry. For AMEB(WA) purposes, this is the person who has filled in the Teacher details, not the person who has paid for the examination (if different).

EXAMINERS IN TRAINING

To ensure that the AMEB's high examining standards are maintained there may be an Examiner in Training present during grade examinations. In such an instance, the candidate will receive the Supervising Examiner's written report only.

VIOLIN CHECKLISTS

Checklists for Violin Technical Work are available for grade examinations. Their purpose is to clarify technical requirements associated with the current Violin syllabus.

- The teacher and student compile the checklist sheet which the student uses in preparation for, and also brings into the examination. This gives the examiner an awareness of the material prepared.
- The checklist is currently available on the AMEB(WA) website or you may contact the AMEB(WA) office and a set will be sent to you.

GUIDELINES TO ASSIST TEACHERS PREPARING MUSIC CANDIDATES

PREPARE CANDIDATES THOROUGHLY BEFORE THEIR MUSIC EXAM

- Double-check all technical, repertoire and other requirements against your 2008 or 2009 AMEB Manual of Syllabuses, depending on which one you are using. Grade Books, Manual List repertoire and other details do change from time to time.
- Observe and include minimum speeds for technical work in your preparatory lessons. Exceeding these speeds a little is a useful strategy to ensure that students achieve the minimum tempo with comfort.
- It is a good idea for you (not your student) to fill in the back of your student's Notice of Examination form required for presentation at the examination venue. Write the titles of their pieces by referring to the current syllabus as your guide, rather than referring to the music books being used. This helps you double-check the repertoire selection, to be sure it corresponds with the current syllabus requirements.
- Use small self-adhesive labels to identify in each book where pieces can easily be found.
- Ensure that page turning has been fully covered in preparatory lessons, either by memorizing appropriate passages or photocopying the relevant page to minimize turning problems.
- Be sure to include Aural Work and Sight Reading as integral parts of your normal lesson routine.
- Accustom your students to answer questions about their pieces as part of normal lesson procedure so that they develop the skill of talking about their pieces, characteristics, terms and other relevant details.
- Do not leave it until the last minute to erase General Knowledge references you may have written on students' pieces. Do so well before the exam so that they get used to the appearance of the presentation copy in preparatory practice. This also eliminates eraser remnants falling on to the keyboard during the examination. Always keep your own fully annotated teaching copy with all requirements for the grade written on it, as a reference for yourself and also as one that your students can access.
- Where possible, arrange performances for groups of your students before the examination so that they have some opportunities to present to an audience. Many teachers also access the numerous eisteddfods that are arranged in various metropolitan and country communities.
- Conduct a mock exam yourself or by a colleague. Run through appropriate Technical, Repertoire, Aural, Sight Reading and General Knowledge requirements with each student a week or so before the examination. Write a report using the Grading Descriptors and the Objectives for the instrument/grade that are published in the current AMEB Manual of Syllabuses.

ENCOURAGE STUDENTS TO BE CALM WHEN PRESENTING FOR THEIR MUSIC EXAM

- Instruct students to wear appropriate clothing that is also neat and comfortable. Pay careful attention to shoes that are suitable for pedalling if pedal is being used.
- Be sure students take a published edition of each piece, plus photocopies if required, together with their appropriate AMCOS forms (see Copyright and Music Requirements in this Handbook).
- Ensure students present for examination with their Notice of Examination, or they may be refused examination. All pieces to be performed at examination must be listed on the reverse of the notice. Please put full details of each piece as they appear in the syllabus. For Piano, Singing and Saxophone for Leisure candidates, please tick either Aural or Sight Reading on the back of the form.
- Check the venue address and assist your students with instructions on how to get there and where to park.
- Remind candidates to present at the examination venue at least fifteen minutes before their allocated examination time, and to be prepared to start the examination during this period. Have a strategy that you suggest parents use if they arrive too early, or if the examination start is delayed unexpectedly.
- Remember that the waiting room is not a teaching studio.
- Remind all visitors (including teachers and parents) that they are required to follow the directions of examination supervisors who will advise them where to wait during their candidate's examination.
- Suggest that your students ask for the name of the examiner. Most students are comfortable addressing the examiner by name during the examination and this is a useful communication strategy.
- Recommend that candidates place music books on the table provided near the piano.

GUIDELINES TO ASSIST TEACHERS PREPARING MUSIC CANDIDATES cont

- Encourage appropriate response patterns for performance. An invitation to commence does not require an instantaneous start, though undue delays are to be avoided. A measured preparation before commencing each requirement should reflect appropriate training.
- Suggest students ask politely for clarification if they are unsure about the requirement or question being asked of them by the examiner.
- Remind students that pauses in the examination flow are probably because the examiner is writing.
- Remind instrumental candidates that their General Knowledge questions will be asked from the piano score.

BE RECEPTIVE TO COMMENTS AND SUGGESTIONS AFTER THE MUSIC EXAM

- Read your students' examination reports with an understanding that you were not present in the examination. What you covered in preparation may not have translated into practice on the day.
- Be aware of the Assessment System used by the AMEB which publishes its Grading Descriptors in its Manual of Syllabuses where the requirements for the awarding of all grades from High Distinction (A+) to Not Satisfactory (D) are stated. These are also printed on the reverse of the report form.
- Interpret your students' results as one person's opinion on one day of a student's learning life, not as a definitive statement of their potential or ability. Use comments and suggestions to reflect upon your own ideas and teaching strategies.

GUIDELINES TO ASSIST TEACHERS PRESENTING SPEECH CANDIDATES

These guidelines are to help teachers interpret syllabus statements when presenting candidates for various Speech Syllabus examinations. The guidelines are compatible with syllabus requirements and have been approved by local Speech and Drama examiners.

PRESENTATION of MATERIAL in the SPEECH EXAM

To facilitate the smooth and efficient progress of an examination within the allocated time limits:

- the candidate is required to bring ONE copy of all passages from texts being presented as memorised interpretations in the program (bringing a copy is optional for original talks in senior grades);
- the candidate is required to bring TWO copies of reading material, including prose, poetry and drama readings - one for themselves and one for the examiner. This reading material also should include anthology poems in Drama and Performance and any reading task from the Voice and Communication syllabus like feature articles, reports and information texts. (Note: it is not necessary to bring a second copy of the candidate's choice of consecutive reading pages from a prose text. The prose text itself will be sufficient to enable the examiner to choose a short passage to be read);
- the folio presented as part of a Drama and Communication examination also should include the words of all the texts and self-devised dialogue used in the performance;
- it is suggested that all material for the examination be presented in a display file or similar and follow the order of presentation, in order to make the material more accessible to the examiner.

Please also note that

- where passages are edited, they should either be copied or re-typed so that only the character and/or words the candidate is presenting are shown;
- written material should be neat, accurate and easily accessible to ensure the most efficient use of examining time.

Additional comment regarding ATTIRE

Appropriate choice of clothing can aid in the overall impression a speech candidate makes in the examination. Selecting suitable clothing and footwear to wear is important. Candidates need to be encouraged to choose one outfit that can accommodate all the various characterisations, eras and styles of delivery being presented, and suited to the movements, gestures or props supporting their delivery. Therefore, clothing should be functional. It should not be distracting either to candidate or to examiner. School uniforms are acceptable.

* * *

SYLLABUS INFORMATION - MUSIC

New Syllabuses

Piano, Clarinet and Saxophone

The 2009 *Manual of Syllabuses* sees the release of three new syllabuses: Piano, Clarinet and Saxophone. These syllabuses will be available for examination in all States from 2009.

Each of these syllabuses has been subjected to a comprehensive review of Manual List repertoire and Technical Work.

Clarinet

Substantial revisions have been made to the Clarinet syllabus, with the addition of a Preliminary Grade and Certificate of Performance examination, as well as greater scope for the examination of bass clarinet.

The Board has published new materials to support this syllabus (see PUBLICATIONS).

The following publications may be used in preparing for examination with this syllabus:

Clarinet Series 3 (Preliminary Grade to Grade 4)

Clarinet Series 3 Handbooks and Recordings (Preliminary Grade to Grade 4)

Clarinet Series 2 (First Grade to Fourth Grade)

Clarinet Series 2 CDs and Notes (First Grade to Fourth Grade)

Clarinet Technical Work (2008)

Clarinet and Bass Clarinet Orchestral and Chamber Music Excerpts (2008)

Clarinet Sight Reading

Saxophone

The Saxophone syllabus has undergone a considerable amount of revision. In response to public feedback, this syllabus shifted its focus from French music of the early twentieth century towards contemporary composition for the instrument, with a strong focus on Australian repertoire. This syllabus also now includes a Certificate of Performance examination as the capping examination of Level 2.

The Board has published new materials to support this syllabus (see PUBLICATIONS).

The following publications may be used in preparing for examination with this syllabus:

Saxophone Series 2 (Alto and Tenor Grade 1 to Grade 4)

Saxophone Series 1 (Alto and Tenor First Grade to Fourth Grade)

Saxophone Technical Work (2008)

Piano

The Technical Work component of the Piano syllabus has been revised comprehensively and is now more logically organised. The Manual List repertoire of this syllabus has also been subject to a wide-ranging revision, with an emphasis now placed on the best of modern publications for the instrument. Users of the Manual are invited to refer to the respective syllabuses for further information.

The Board has published new materials to support this syllabus (see PUBLICATIONS).

The following publications may be used in preparing for examination with this syllabus:

Piano Series 16 (Preliminary Grade to Grade 8)

Piano Series 16 Handbooks and Recordings (Preliminary Grade to Grade 8)

Piano Series 15 (Preliminary Grade to Seventh Grade)

Piano Series 15 Handbooks and Recordings (Preliminary Grade to Seventh Grade)

Piano Technical Work (2008)

Piano Sight Reading (2004)

Piano Australian Anthology (2002) (Preliminary Grade to Fourth Grade)

Piano Australian Anthology (2001) (Fifth Grade to Eighth Grade)

Studies and Baroque Works (2001) (First Grade to Fourth Grade)

Bassoon Syllabus Review

The AMEB is about to review its Bassoon Syllabus and is keen to hear from candidates, Teachers and examiners about their views on the ways in which the syllabus can serve the Bassoon community better. Email your comments to jcrabbe@ameb.edu.au or send them to **5/175 Flinders Lane, Melbourne Vic 3000**.

General Syllabus News

Music Craft

The Federal Board has authorised several changes to be made to the syllabus for Music Craft Level 1. The changes affect the number of tests that can be expected in the aural section of the examination and some of the examinable content of Grade 4. Users of this syllabus are invited to refer to the Music Craft syllabus for further information.

Theory of Music

In the 2008 *Manual of Syllabuses*, notice was given of the Board's intention to change the Folk Tunes and Set Works examined in this syllabus. The information given in this section was incomplete. The following is the complete list of Folk Tunes and Set Works expected for study in this syllabus. Where an edition is specified, this edition must be used in the preparation of the Folk Tune or Set Work.

First Grade folk tunes (from Brandon, *Fifty folk songs*): Goe from my window goe; I had a little nut tree; The holly and the ivy

Second Grade folk tunes (from Brandon, *Fifty folk songs*): Where are you going?; London Bridge is broken down; Here we go round the mulberry bush

Third Grade folk tunes (from Brandon, *Fifty folk songs*): Military song; The lone birch tree; Spanish lady

Fourth Grade folk tunes (from Brandon, *Fifty folk songs*): The minstrel boy; Early one morning; British grenadiers

Sixth Grade set works: Beethoven, *Symphony No 3* in Eb major Op. 55, first and second movements

Seventh Grade set works: Berlioz, *Symphonie fantastique* Op. 14, first movement; Stravinsky, *Symphony of psalms*, first movement

Associate Diploma set works: Topic (i) – Desprez, *Missa pange lingua* (ed. Davison, Chester Edition CH55220), Gloria and Agnus Dei; Topic (ii) – Monteverdi, *Vespers for the Blessed Virgin Mary* (ed. Roche, Eulenberg Edition No 8024), Dixit Dominus, Lauda Jerusalem and Magnificat à 7; Topic (iii) – Bach, *Brandenburg Concerto No 5* BWV 1050, first movement

Licentiate Diploma set works: Topic (i) – Schumann, *Dichterliebe* Op. 48 (ed. Ozawa, Henle Edition No 549 – High voice); Topic (ii) – Verdi, *Otello*, Act 4; Topic (iii) – Bartók, *Music for strings, percussion and celeste* Sz 116, first and second movements

Only these Folk Tunes and Set Works will be examined from 2009.

Musicianship

In the 2008 *Manual of Syllabuses*, notice was given of the Board's intention to change the Folk Tunes and Set Works examined in this syllabus. The information given in this section was incomplete. The following is the complete list of Folk Tunes and Set Works expected for study in this syllabus. Where an edition is specified, this edition must be used in the preparation of the Folk Tune or Set Work.

First Grade folk tunes (from Brandon, *Fifty folk songs*): Goe from my window goe; I had a little nut tree; The holly and the ivy

Second Grade folk tunes (from Brandon, *Fifty folk songs*): Where are you going?; London Bridge is broken down; Here we go round the mulberry bush

Third Grade folk tunes (from Brandon, *Fifty folk songs*): Military song; The lone birch tree; Spanish lady

Fourth Grade folk tunes (from Brandon, *Fifty folk songs*): The minstrel boy; Early one morning; British grenadiers

Fifth Grade set works: Schubert, *Erlkönig* D 328 (note that examination questions will be asked as though the song is in G minor; Vaughan Williams, *The vagabond* (Boosey and Hawkes M060028618); Mozart, *String quintet* K 614, first movement

Sixth Grade set works: Debussy, *Préludes* 1 – 6 from *Préludes* Book 1; Brahms, *Piano quartet* in C minor Op. 60, first movement

Seventh Grade set works: Beethoven, *Egmont* overture Op. 84; Mozart, *Symphony* K 425, first and second movements

Eighth Grade set works: Stravinsky, *Petrushka*, First tableau – Shrovetide fair, The magic trick and Russian dance (1911 version); Strauss, *Till Eulenspiegels lustige Streiche* TrV 171

Associate Diploma set works: Vocal and choral music – Bach, *Mass* in B minor BWV 232, Gloria; Brahms, *Alto rhapsody* Op. 53; Twentieth-century music – Ravel, *Daphnis et Chloé*, 2nd suite (Lever du jour, Pantomime et danse and Danse générale); Messiaen, *Quatuor pour la fin du temps*

Only these Folk Tunes and Set Works will be examined from 2009.

Guitar

From 2009, the syllabus currently known as Guitar will be renamed Classical Guitar. There are no further alterations to the syllabus or publications to be used with this syllabus.

PUBLICATIONS

New releases

Piano

The Federal Board of the AMEB is pleased to announce that the following publications are available from November 2008 for piano:

Piano Series 16 (Preliminary Grade to Grade 8)

Piano Series 16 Handbooks and Recordings (Preliminary Grade to Grade 8)

Piano Technical Work (2008)

Saxophone

The Federal Board of the AMEB is pleased to announce that the following publications are available from November 2008 for saxophone:

Saxophone Series 2 (Alto and Tenor Grade 1 to Grade 4)

Saxophone Technical Work (2008)

Clarinet

The Federal Board of the AMEB is pleased to announce that the following publications are available from November 2008 for clarinet:

Clarinet Series 3 (Preliminary Grade to Grade 4)

Clarinet Series 3 Handbooks and Recordings (Preliminary Grade to Grade 4)

Clarinet Technical Work (2008)

Clarinet and Bass Clarinet *Orchestral and Chamber Music Excerpts*

REGULATIONS

Regulation 13

The Federal Board has authorised a change to Regulation 13 in order to incorporate mention of the timing of the Certificate of Performance examination in applicable syllabuses. Users of the *Manual of Syllabuses* are referred to the 'Regulations' section in the front of this Manual for further information on this issue.

Regulation 19(c)

The Federal Board has authorised changes to Regulation 19(c). Users of the *Manual of Syllabuses* are referred to the 'Regulations' section in the front of this Manual for further information on this issue.

PIANO (NEW SYLLABUS)

Implementation

The 2009 *Manual of Syllabuses* includes a new syllabus for piano that is available for examination nationally from 2009.

Only the following publications can be used with the new syllabus:

GRADE BOOKS

Piano Series 16 (Preliminary Grade – Grade 8)

Piano Series 15 (Preliminary Grade – Seventh Grade)

TECHNICAL WORK BOOK

Piano Technical Work (2008)

SIGHT READING

Piano Sight Reading (2004)

HANDBOOKS

Piano Series 16 Handbooks (Preliminary – Grade 8) (including CD recordings)

Piano Series 15 Handbooks (Preliminary – Seventh Grade) (including CD recordings)

ANTHOLOGIES

The following titles may be used to provide works for examination in the stated lists.

Piano Australian anthology (Preliminary – Fourth Grade) (2002) (List C works)

Piano Australian anthology (Fifth Grade – Eighth Grade) (2001) (List D works)

Piano Studies & Baroque works (First Grade – Fourth Grade) (2001) (List A works)

'Old' syllabus'

The piano syllabus printed in the 2008 *Manual of Syllabuses* remains examinable (including the Series 14 books as listed in that syllabus). After a period of evaluation, the Board may elect to withdraw this syllabus from examination. A year's notice will be given of any intention to withdraw this syllabus from examination.

Corrections to Manual of Syllabuses 2009 - Piano

Preliminary Grade, List A (p. 52): Reinagle's *Promenade* has been included in this list in error. This work has been relisted to First Grade in the new piano syllabus.

First Grade, Technical Work, Canon (p. 53): Canons are the only component of the Technical Work of First Grade that do not require to be memorized. Candidates may read from music when presenting the canon at examination.

First Grade, List B (p. 54): Gurlitt's *The mill* (Op. 117 No 33) has been included in this list in error. This work has been relisted to List A in the new piano syllabus, and is available in the Series 16 Grade 1 book.

Second Grade, List A (p. 55): Kabalevsky's *Clowning around* (Op. 27 No 10) has been included in this list in error. This work has been relisted to First Grade List C in the new piano syllabus and is available in the Series 16 Grade 1 book.

Fifth Grade, List B (p.62): The fourth (last) movements of Mozart's 'Viennese' sonatinas No 1 and 6, K439b, have been included in this list in error. These works have been relisted to Fourth Grade List B in the new piano syllabus.

Sixth Grade, List A (p. 64): This list contains two references to Bach's sinfonias. The entry enumerating four specific sinfonias has been included in error. Candidates may select any one of the sinfonias for presentation at examination.

Sixth Grade, List D (p. 65): The entry relating to Edwards' *Five little piano pieces* is incomplete. The entry should read: EDWARDS, R. No V from *Five little piano pieces* (Universal).

Seventh Grade, List A (p. 66): Heller's study Op. 45 No 21 has been included in error in this list. This work may only be presented for examination in Sixth Grade, List A.

Certificate of Performance, Section I requirements (p. 70): The third dot point of these requirements should read: 'The program is to be made up of one selection from each of Lists A and B, as well as at least two selections chosen from List C'.

Certificate of Performance, List C (p. 70): The entry relating to Chopin's *Polonaise* Op. 40 is incomplete. The entry should read: CHOPIN, F. *Polonaise* Op. 40 No 1.

Certificate of Performance, List C (p. 71): The entry relating to Villa-Lobos' *Prole do bebe* is incomplete. The entry should read: VILLA-LOBOS, H. Any one of nos 1, 2, 3, 4, or 7 from *Prole do bebe* Volume 1.

Associate Diploma, Section III requirements (p. 74): The Section III requirements for this examination in the new syllabus are intended to be the same as those in the old syllabus.

Accordingly, the examination of Section III in the Associate Diploma will comprise only General Knowledge questions. Aural Tests and Sight Reading will not be examined in the Associate examination.

Associate Diploma, First Listing, List B (p. 72): The entry relating to Kats-Chernin's *Russian rag* and *Russian rag II* is incorrect. The entry should read: KATS-CHEMNIN, *Russian rag* from *Book of rags for piano* (Boosey and Hawkes). *Russian rag II* is not listed for examination in this syllabus.

Associate Diploma, Second Listing, List C (p. 73): Reference to Kats-Chernin's *Russian rag II* has been made in this list in error. This work is not permitted to be examined in this syllabus.

Associate Diploma, Second Listing, List D (p. 74): The entry relating to Kats-Chernin's *Russian rag* is incorrect. The entry should read: KATS-CHEMNIN, *Russian rag* from *Book of rags for piano* (Boosey and Hawkes).

Licentiate Diploma, List B (p. 75) and List D (p. 77): The entry relating to Franklin's *Year's lament* is incorrect. The entry should read: FRANKLIN, J. Second movement 'Year's lament' from *Talisman* (AMC).

Licentiate Diploma, Section III requirements (p. 77): The Section III requirements for this examination in the new syllabus are intended to be the same as those in the old syllabus.

Accordingly, the examination of Section III in the Licentiate Diploma will comprise only General Knowledge questions. Aural Tests and Sight Reading will not be examined in the Licentiate examination.

Licentiate Diploma, First Listing, List A (p. 74): Mozart's sonatas K 332 and 333 have been included in error in this list. These works may only be presented for examination in the Associate Diploma, First Listing, List A.

Memorisation requirements: Memorisation for Level 3 examinations in this syllabus and for all syllabuses are shown on page xiv of the 2009 *Manual of Syllabuses*.

BWV numbers

Federal Office has prepared a guide to the standard scholarly listing of Bach's works catalogue (the BWV numbers) as they relate to the 'Well-tempered Clavier'. This guide is accessible from the main Federal Office page www.ameb.edu.au, and you will receive clarification of the BWV numbers in the 2009 Manual.

MUSICIANSHIP AND THEORY

New Set Work resources

The Federal Board has not committed to producing Analytical Notes for the new Set Works that were announced in the 2008 Manual of Syllabuses. As a service to teachers, an extensive annotated bibliography of materials to support the new Set Works will be available from the Federal Office website in late January 2009.

MUSICIANSHIP

New Set Works 2009

Fifth Grade

Schubert's *Erlkönig* will be examined in the key of G minor and candidates are advised to purchase the work in that key. The Schott catalogue number on page 41 of the 2009 *Manual of Syllabuses* is for the song in the key of F minor and should not be cited in purchasing this work.

Examination questions on Vaughan Williams' *The vagabond* will not be set in a way that will require key-specific responses. Accordingly, no specific edition of this song (or the song cycle from which it is drawn) is required for study. The order number shown on page 41 of the 2009 *Manual of Syllabuses* may be ignored.

MUSIC CRAFT

The Federal Board authorised a number of changes to be made to the syllabus for Level 1

Music Craft, which appears in this revised form in the 2009 *Manual of Syllabuses*. The most significant changes to this syllabus affect:

Aural tests: Examination writers now have the liberty to set a variable number of examination questions on the areas of competence in the aural section of Music Craft examinations. This change will mean that candidates will be assessed through a representative sample of questions and should alleviate concerns about the timing of aural examinations.

Non-examinable material: In order to alleviate some of the workload concerns of candidates in Grade 4 Music Craft written examinations, the Federal Board has declared some of the competence areas in Grade 4 'non-examinable'. Knowledge of these areas will be assumed for candidates progressing to Grade 5 Music Craft, and will continue to appear in the Board's publications for Music Craft. Questions in these areas will not, however, be asked in examination.

Candidates:

- will not be required to recognise or write notes in the tenor clef; will not be required to write the scale degrees over the notes of a given tune prior to transposing it (though may do so if it assists them);
- will only be required to use the root position of the dominant seventh in the completion of a partially completed figured bass, although they will continue to have to recognise all inversions of the dominant seventh in harmonic analysis questions;
- are not required to demonstrate the ability to write music that modulates to the dominant or relative major/minor key but are required to show that they can recognise that such modulation has occurred;
- will not be required to answer questions on the human voice as a solo or ensemble instrument in art song, opera and popular song, to distinguish between recitative and aria or to describe the structure of popular song form.
- For further information refer to pages 20 – 29 of the 2009 *Manual of Syllabuses*.

SAXOPHONE (NEW SYLLABUS)

Corrections to Manual of Syllabuses 2009 - Saxophone

Fifth Grade, Section II. Studies and Pieces requirements (p. 274): The text directly under this heading does not reflect the restructuring of this syllabus to remove List D from Fifth Grade to produce congruence with other woodwind syllabuses. The text for this section should read: 'The candidate is required to present a well-balanced programme of three works of contrasting styles and tempi, drawn from lists A, B, and C (Fifth Grade only) or of four works of contrasting styles and tempi, drawn from Lists A, B, C, and D (Sixth Grade to Eighth Grade)'

Similarly, the text directly under the Fifth Grade section of this syllabus is incorrect (foot of page 274). This text should read: 'Three works of contrasting styles and tempi are to be chosen, one from each of Lists A, B, and C. Two Extra List pieces are required.'

Fourth Grade, List B Alto: This listing is incomplete. The following arrangement is permitted to be used in this list: BACH, J.S. arr COCKCROFT. *Air on the G string* from *My favourite alto saxophone concert pieces* (Reed Music).

Fourth Grade, List B Tenor: The listing for the Bach *Air on the G string* is incorrect. The listing should be: BACH, J.S. arr COCKCROFT. *Air on the G string* from *My favourite tenor saxophone concert pieces* (Reed Music).

First Grade, List B Tenor: Brahms' *Lullaby* has been included here in error. This work in this arrangement from this publication is permitted to be examined in First Grade List C Alto.

CLARINET (NEW SYLLABUS)

Corrections to Manual of Syllabuses 2009 - Clarinet

Second Grade, List C (p. 248): Spiewak's *Gavotte* from *Pastiche* has been included in error in this list. This work is examinable at Third Grade level (see p. 249 of the 2009 Manual of Syllabuses).

NEW CLARINET AND SAXOPHONE SYLLABUSES

The 2009 *Manual of Syllabuses* features new syllabuses for clarinet and saxophone, which are available for examination from 2009. Candidates and teachers may also prepare for examination with the old syllabuses, shown in the 2008 *Manual of Syllabuses*. No combination of these syllabuses is permitted. The old clarinet and saxophone syllabuses may be withdrawn after a period of evaluation. In the event that these syllabuses are to be withdrawn, a year's notice of the intention to withdraw them from examination will be given.

SPECIFIC SYLLABUSES

1. CONTEMPORARY POPULAR MUSIC (CPM)

The Contemporary Popular Music Keyboard (CPM) syllabus was revised in 2005. The revised syllabus is available as a free download from the Federal Office website <www.ameb.edu.au>. This syllabus replaces the previous Keyboard syllabus.

The CPM Keyboard Course Books (Allans Publishing) of Fundamental and Advancing are still needed in order to fulfil the requirements for examination. However, candidates are now also referred to the revised CPM Keyboard Syllabus (2005), which should be read in conjunction with these publications. CPM Keyboard examinations are now available from Preliminary to Certificate of Performance.

The full CPM Manual including a summary of the major changes to the CPM Keyboard Syllabus can be downloaded from Federal Office website.

Week numbers and closing dates for enrolment entries are listed below. Please contact the State Office for a CPM Timetable which contains the fees and other general information. The CPM Schedule and Fees and Enrolment Form may be downloaded from the AMEB(WA) website <www.ameb.wa.edu.au>. (Under Schedule and Fees)

CPM - Keyboard Advancing Step 2

PLEASE NOTE: "*I just called to say I love you*" has been omitted from the CPM Manual in error and is examinable.

This updated enrolment form is essential for enrolling the candidate in a CPM assessment as it gives all information relating to equipment supplied by the AMEB and required by the candidate at the venue and gives the candidate the opportunity to be assessed at their own nominated venue or school.

AMEB(WA) CPM ASSESSMENTS 2009

Week 19	May 4 – 9	Closing Date	1 April
Week 28	July 21 – 26	Closing Date	6 June
Week 37	September 8 – 13	Closing Date	1 August
Week 45	November 3 – 8	Closing Date	26 September

All examination entries must be received by the AMEB no later than 4.30pm on the closing date.

AMEB(WA) is keen to talk to any teachers who teach or would like to teach CPM, particularly in the school environment and would like support from the AMEB(WA) office to do so.

2. BASS TROMBONE

A new Bass Trombone syllabus has been developed for Level 2 only covering Fifth to Eighth Grades and can be found in the Orchestral Brass section of the 2009 Manual of Syllabuses from page 339.

3. ORCHESTRAL BRASS

The AMEB has created our first ever series especially for the orchestral brass player. We now have a Series of Grade Books with an exciting repertoire selected by symphony orchestra players for each orchestral instrument. The emphasis is on Australian compositions.

The following AMEB publications are now available:

Orchestral Brass Series 1 Grade Books Grade 1 to 4 for Trumpet, Trombone, Tuba, Euphonium and Horn.

Orchestral Excerpts Grades 5 to 8 for use with orchestral instrument syllabuses.

Brass Sight Reading for use with all orchestral brass syllabuses and Band.

A Technical Work Book for users of the Trombone, Tuba, Euphonium and Bass Trombone syllabuses. Also for Band syllabus users who read bass clef.

To accompany the release of the Trombone, Tuba and Euphonium Technical Work Book, the existing Trumpet and Horn Technical Work Book have been given a cover matching that of the new series. However, the contents remain the same.

4. TEACHING SYLLABUSES

Objectives have been developed and added to CTMusA and ATMusA, thus aligning them with LTMusA.

Grading descriptors have been formulated for CTMusA, ATMusA and LTMusA. These are outlined in full in Regulation 29 Assessment System on pages xxii - xxiii of the 2009 Manual of Syllabuses.

5. ENSEMBLE PERFORMANCE

An ensemble exam can be a useful alternative for candidates who prefer to be assessed in a group situation.

There are five syllabuses: Brass, Mixed Ensemble, Percussion, Strings and Woodwind. Each is a separate entity and ranges from Level 1 (First to Fourth Grades), Level 2 (Fifth to Eight Grades) and Level 3 (AMusA and LMusA).

You can find more information and download the syllabuses from the Federal website: <www.ameb.edu.au>

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MUSIC CRAFT

The Australian Music Examinations Board is excited by the release of Music Craft, a new, comprehensive approach to the teaching of music theory and aural training.

For the first time the AMEB has developed a full suite of support materials for teachers and students. Each grade level has a Student Workbook and CDs containing progressive written and aural exercises equivalent to 40 active lessons to correspond with the teaching year. Each lesson is focussed and short, with written and aural components. Extensive drilling and repetition occur at regular intervals.

A corresponding Teacher's Guide relates directly to the Student Workbook following it lesson by lesson, providing further information, valuable guidance and teaching suggestions, as well as complete answers to the student exercises. The Teacher's Guide provides an invaluable resource and support for teachers as they guide their students on their journey of musical discovery. A question map for each lesson enables selective topic focus and a content table traces the thematic outline of the course for easy topic reference.

The AMEB office in WA is happy to provide information on local examinations, upcoming workshops and frequently asked questions.

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SYLLABUS INFORMATION - SPEECH

The 2009 – 2010 Manual of Syllabuses provides details of the speech syllabuses for 2009.

Teachers are reminded that no combinations of syllabuses may be presented for examinations. This applies to old and new syllabuses, and Teacher and Performer diplomas.

Syllabus Withdrawal

Notice of Withdrawal – Speech and Drama Practical

Notice is hereby given that the Speech and Drama – Practical (2003 – 2004) syllabus will be withdrawn at the end of 2009. From 2010, the syllabus can no longer be presented for examination.

Notice of Withdrawal – Speech in Action

Notice is hereby given that the Speech in Action (2003 – 2004) syllabus will be withdrawn at the end of 2009. From 2010, the syllabus can no longer be presented for examination.

Evaluations

Drama and Performance

In 2008 the AMEB undertook a thorough evaluation of the Drama and Performance syllabus. The revised syllabus, published in the current 2009 – 2010 Manual, countenances a wide variety of feedback from users across Australia, as well as the experience of this syllabus in examination.

Voice and Communication

In 2008 the AMEB undertook a thorough evaluation of the Voice and Communication syllabus. The revised syllabus, published in the current 2009 – 2010 Manual, countenances a wide variety of feedback from users across Australia, as well as the experience of this syllabus in examination.

Glossary

As a result of the 2008 Speech syllabuses evaluations, the Federal Board has undertaken to produce a Glossary of Terms found in the Drama and Performance and Voice and Communication syllabuses. This Glossary will be made available as download from the AMEB Federal Website in early 2009.

Prerequisites

For CSCA, ASDA, ADPA, LSDA, LDPA and FSDA examinations, candidates must pass the qualifying examination(s) before entering for the principal examination. In all cases the stated prerequisite is the minimum requirement. It is the responsibility of the candidate to provide notification as to the date of passing the prerequisite requirement, and, if applicable, the State in which the examination was held.

EXAMINATION	PREREQUISITES		
CSCA Speech in Action	Credit or B grading	Level 7	Speech in Action
ASDA Speech & Drama	Pass B grading	Grade 7 Grade 7	Theory of S & D or S & P Theory AND Speech & Drama
ADPA Drama & Performance	Pass AND B or credit grading OR B grading	Grade 7 CDPA Grade 7	S & P Theory or Theory of S & D Drama & Performance Speech and Drama (Practical)
LSDA Speech & Drama	Pass	ASDA	Speech and Drama
LDPA Drama & Performance	Pass OR Pass	ADPA ASDA	Drama & Performance Speech and Drama
FSDA Speech & Drama	Pass OR Pass	LDPA LSDA	Drama & Performance Speech and Drama

WRITTEN EXAMINATIONS

INTRODUCTION

Written examinations are conducted in accordance with syllabus requirements set out in the AMEB 2009 Manual of Syllabuses and in accordance with AMEB(WA) procedures as set out in the 2009 Timetable and in this Handbook.

PLEASE NOTE: MUSIC WRITTEN EXAMINATIONS ARE MADE UP OF THREE SYLLABUSES WHICH ARE ALL CURRENT AND EXAMINABLE: THEORY, MUSICIANSHIP AND MUSIC CRAFT. PLEASE REFER TO THE 2009 MANUAL FOR APPLICABLE REQUIREMENTS FOR EACH SYLLABUS.

PLEASE ALSO NOTE: ONLY THE FOLK TUNES AND SET WORKS THAT ARE LISTED IN THE 2009 MANUAL ARE EXAMINABLE. NOTICE WAS GIVEN IN THE 2008 MANUAL OF THE IMPENDING CHANGES.

ENROLMENT INFORMATION

Please use separate Enrolment Forms for candidates who are to attend different venues.

If you are a private teacher but your candidate attends a private school at which the AMEB normally holds theory exams, please note this on the Enrolment Form and indicate the school as the preferred exam centre.

If submitting a country enrolment, please indicate the requested country centre and you will be notified as to whether an AMEB or a voluntary centre will be established.

Written Examinations are conducted throughout Australia on the same date. It is not possible to reschedule any Written Examination to an alternative date or time.

Allow around 4 – 6 weeks in May and 6 – 8 weeks in August for theory results to be sent out. Please pass this information on to the parents and ask them to refrain from ringing the office. Results are not given over the phone.

Candidates may enrol for two grades of written examinations in the same session providing the examinations are not scheduled at the same time.

NOTICE OF WRITTEN EXAMINATION

A Notice of Written Examination for each candidate, a map of the venue and an information sheet are dispatched to the teacher prior to the examination. Please read the information sheet carefully and note all details on the Notice regarding time, date and location for the examination. The Notice must be given to the candidate to present at the examination venue. Please remove the section at the top of the Notice relating to the teacher name and address. Please also pass on the map to the parents.

READING TIME

Before the scheduled commencement of all written examinations (except for the Aural component of the Music Craft and Musicianship examinations), ten minutes reading time is allowed. No writing will be permitted during this time. At the commencement of Aural Musicianship examinations, candidates will be given a short listening time, in order to become familiar with the sounds used on the examination CD. At the conclusion of Aural Musicianship examinations candidates will have ten minutes' checking time during which writing is permitted. The supervisor will give the candidates the appropriate instructions regarding the Aural component of the Music Craft examinations.

CANDIDATES WITH SPECIAL NEEDS

Please refer to page xviii of the 2009 Manual of Syllabuses for Regulations (Special Services) covering:

- 14. Use of Dictionaries by students whose first language is not English
- 15. Disabled Candidates
- 16. Non English-Speaking Candidates

VENUES

Written venues have not been confirmed at the time of print of this Handbook. Could you please indicate on your Enrolment Form a preference for area; i.e. North of River, South of River, Central (for those who would have normally asked for UWA), Mandurah and Midland (August only for Midland). We will do our best to find venues that will cut down on travelling time for parents and teachers but cannot guarantee that this will be possible and apologise in advance for any inconvenience this may cause. If the candidate (or person bringing the candidate to the venue) cannot negotiate stairs, please include a letter with the enrolment form to request a ground floor room.

MUSIC WRITTEN EXAMINATION DETAILS

DATES

Please note that all Music Written examination dates and times appear at the front of the 2009 Manual of Syllabuses from page vi. In WA no practical examinations are held on the same day as the main written examinations (Monday to Thursday). In 2009 these dates are:

May: May 18 (Monday – Music Craft), May 19 (Tuesday – Musicianship Aural), May 20 (Wednesday – Theory and Musicianship), May 21 (Thursday – All Speech, Music Seventh and Associate both Section 2), May 22 (Friday – Associate Section 3)

August: August 24 (Monday – Music Craft), August 25 (Tuesday – Musicianship Aural), August 26 (Wednesday – Theory and Musicianship), August 27 (Thursday – All Speech, Music Seventh, Associate and Licentiate all Section 2), August 28 (Friday – Associate and Licentiate Section 3 and LTMusA Written)

October: October 26 (Monday – Music Craft ONLY)

ADDITIONAL REQUIREMENTS

Please refer to page xx of the 2009 Manual of Syllabuses for all information regarding the practical additional requirements for Diploma Theory examinations.

PAST WRITTEN EXAMINATION PAPERS

Past music Theory, Musicianship and Music Craft papers are available from the office at a cost of \$2.30 each. We also have a selection of papers from 1998 – 2002 which are available at no cost to those who come to the office and select the papers personally. Office staff will not be available to select and post these papers or give information over the phone as to which specific papers are being given away.

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SPEECH WRITTEN EXAMINATION DETAILS

Exam centres for speech written examinations will be allocated by the office.

Speech and Performance and Drama and Performance Diploma Written examinations will be held on Thursday 21st May and Thursday 27th August at the following times:

Before the commencement of all written examinations 10 minutes reading time is allowed. No writing is permitted.

Please add this 10 minutes to the *finish time* of each examination.

GRADE	TIME FROM	TIME TO	TOTAL MINUTES
First	9.30 am	10.15 am	45 minutes
Second	2.00 pm	3.00 pm	60 minutes
Third	2.00 pm	3.30 pm	1 hour 30 minutes
Fourth	2.00 pm	4.00 pm	2 hours
Fifth	9.30 am	12.00 pm	2 hours 30 minutes
Sixth	9.30 am	12.30 pm	3 hours
Seventh	9.30 am	12.30 pm	3 hours
Associate Section 2	9.30 am	12.30 pm	3 hours
Licentiate Section 2	2.00 pm	5.00 pm	3 hours

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AUSTRALIAN SOCIETY FOR MUSIC EDUCATION NATIONAL CONFERENCE

The Australian Society for Music Education National Conference is being hosted in Launceston, Tasmania from the 10 - 14 July. Online registration, keynote speaker information, accommodation, sponsorship and exhibition availability are available at www.cdesign.com.au/asme2009

Early Bird registration closes on Monday 20 April 2009.

If you have any queries contact Penny Archer on penny@cdesign.com.au

CALENDAR of AMEB WORKSHOPS and ACTIVITIES 2009

The following gives details of planned 2009 activities, seminars and workshops for teachers of all AMEB syllabuses. Please note the dates in your diary. We look forward to your participation. Application forms with relevant details will be posted out as appropriate.

In COUNTRY CENTRES

- Teacher Workshops and Student Master Classes will be held as follows:

Bunbury	Instrumental Workshop with Neil Boon	Either May 2 nd or 3 rd (TBA)
Geraldton	Instrumental Workshop with Neil Boon	Either May 16 th or 17 th (TBA)
Narrogin	Piano Workshop with Barry Palmer	Saturday March 21 /pm
Kalgoorlie	Possible joint AMEB / WAMTA Workshop	Mid year date to be advised

- Meetings between examiner and teachers will continue at the conclusion of each country examining session.

In the METROPOLITAN AREA

- Saxophone for Leisure Promotion and Demonstration with Matt Styles and Neil Boon, and including the Launch of the new 2009 Clarinet and Saxophone Syllabuses
 - AMEB Awards Night
 - New 2009 Piano Syllabus and Series 16 Launch
 - Speech and Drama Festival
 - AMEB Music Theory Workshop
 - AMEB Family Day at Claremont
 - Piano for Leisure Series 2 Grade 5 Workshop
- | |
|------------------------|
| Sunday February 22 /pm |
| Tuesday March 10 |
| Sunday March 8 /pm |
| June 7 to June 28 |
| Sunday June 28 /pm |
| Sunday July 26 am/pm |
| Saturday August 29 /pm |

POLICIES

CANCELLATIONS and TRANSFERS

No refunds are given in the case of cancellations. Once an enrolment has been made, a transfer may only occur subject to space availability and payment of the Transfer Fee. Transfers from one examination year to the next are not possible.

Candidates who are unable to present themselves for their exams must notify the AMEB(WA) office forthwith, and at least 48 hours before the exam, in order to be eligible for transfer concessions. **A transfer fee of \$40 will apply to all transfers including medical with the exception that: for lower grades where half the grade fee is less than \$40, then the medical transfer fee will be deemed to be half the grade fee.**

Where a cancellation is undertaken on medical grounds, a credit note for half the grade fee will be issued if a current medical certificate (maximum 2 weeks old) is supplied to the AMEB office within five (5) working days of the scheduled exam date. The candidate will have 12 months in which to use the credit note.

A late fee is incurred if an envelope containing (an) enrolment(s) is postmarked after the closing date. Please refer to the AMEB(WA) Timetable for details of all conditions and service charges.

AMEB(WA) PRIVACY POLICY

Personal details supplied by teachers, candidates, examiners or other employees are not provided to individuals or organisations outside the AMEB without the express permission of those concerned. We do not supply 'teacher lists' to those who request them.

ISSUES and CONCERNS

AMEB(WA) has established procedures for addressing issues or concerns raised by teachers, parents and candidates. If you have an issue or concern, please write to The State Manager, AMEB(WA), M421, 35 Stirling Highway, Crawley, 6009. If it is about a particular examination, please include a copy of the report. All issues and concerns will be investigated in a confidential and professional manner. AMEB(WA) will attempt to resolve them to the satisfaction of all parties concerned. A set of Guidelines is available on request from the WA office.

COPYRIGHT and MUSIC REQUIREMENTS for EXAMS

COPYRIGHT LAW

As a music or speech and drama teacher, you have a professional responsibility to ensure that both you and your students are acquainted with the Copyright law as it affects the use of printed music or the written word. The following applies to print music copyright.

To make it easy for teachers and other users of print music to obtain an easy grasp of this subject, AMCOS (the Australasian Mechanical Copyright Owners Society) has produced a booklet entitled A Practical Copyright Guide to the Use of Print Music in Australia. A second edition of this publication was produced in 2001. It was written in response to a demand from musicians and teachers to have an easy to read guide to copyright, to assist users to better understand copyright issues as they affect the practical day to day use of print music in Australia.

The guide is written in non-legalistic, question and answer format. The questions themselves were compiled from a survey of musicians and teachers who were asked to submit questions relevant to their circumstances for inclusion in the document. As a result, a very wide range of practical questions was received. The answers to all these questions are presented in A Practical Copyright Guide. Here are a few examples:

- How do I obtain a copy of an out-of-print piece of music?
- Can I go to the library and photocopy music?
- How do I obtain permission to make an arrangement of a piece of music?
- Can I make a photocopy for a difficult page turn?
- Am I allowed to make a photocopy for an examiner (if this is required for an exam)?
- Am I potentially liable for copyright infringements if my student borrows my music and photocopies it?

The answers to these and other important and practical questions are answered in the Practical Copyright Guide available. Contact AMCOS on (02) 9935 7700 for a free copy or visit the AMCOS Web site: <www.apra.com.au>

WHAT MUSIC MUST AMEB CANDIDATES BRING TO AN EXAM?

All candidates attending AMEB music practical examinations are required to bring their examination performance repertoire in published editions of the pieces they are presenting. Published editions include AMEB Series Grade Books and other AMEB publications, standard sheet music, music books or compilations of pieces that are not photocopied. Any authentic published edition of a piece is acceptable for an AMEB examination.

In addition a photocopy is required of any piece that is not presented from a current AMEB publication. A current AMEB publication is any AMEB Grade Book that is referred to in the 2009 AMEB Manual of Syllabuses. Such photocopies will be used as reference during the examination and destroyed at the conclusion of the exam. Kindly note that pieces which are presented from a current AMEB publication do not require an additional photocopy to be supplied.

Photocopies of any published music used in an examination must be accompanied by a FORM NO. 3 (Temporary copy for use by an examiner) from AMCOS. A sample Form No 3 is available on request from the office or from the AMEB(WA) website and you are legally entitled to make additional photocopies of it for your use should you wish. Alternatively, any of the standard AMCOS forms may be downloaded from their website <www.apra.com.au>

In summary, students presenting for an AMEB music exam must bring:

- 1) published editions of all their pieces;
- 2) a photocopy of any piece not from a current AMEB publication; and
- 3) an AMCOS Form No 3 to accompany each photocopy.

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CURRICULUM COUNCIL ENDORSEMENT of AMEB EXAMS

USING AMEB RESULTS FOR SECONDARY SCHOOL WACE GRADUATION

All students graduating from senior secondary school in WA receive the Western Australian Certificate of Education (WACE) from the Curriculum Council. Every student leaving secondary school, including those who do not graduate, also receive a statement of results which records all Subjects, Courses, **Endorsed Programs** and Vocational Education and Training credited to them during Years 10, 11 and 12.

All AMEB practical and theoretical Music examinations and our most common Speech practical and theoretical are examinations are recognised by Curriculum Council as providing worthwhile learning experiences for students. Therefore, they are officially approved as **Endorsed Programs** that can contribute to a student's school graduation requirements.

This means that AMEB examinations have been allocated specific Curriculum Council points which students can use towards the points they need to graduate from secondary school with a WACE. Some points will come from school based subjects, but up to 40 points may come from other sources which are external to the school such as AMEB examinations. To qualify, students may learn either in school or out of school with a private teacher, so long as they sit any scheduled AMEB examination during Years 10, 11 and 12.

Teachers, parents, guardians need to be aware of the following requirements with regard to Year 10, 11 and 12 students receiving WACE credit points from AMEB examination results:

- A parent, guardian or the student must notify their school before the end of Term 2 that an AMEB examination is likely to be taken during the year, so that it can be recorded as part of the student's course of study for that year.
- For Year 12 students only, the AMEB exam must be taken no later than the first week of October so that their result can be processed by Curriculum Council in time for their WACE. Year 10 and 11 students may take an exam at any time during each year.
- AMEB WACE points can be earned only when a student is enrolled at school in Year 10, Year 11 and Year 12.
- AMEB WACE points can be credited only in the year that the AMEB examination is passed.
- Students must take their ORIGINAL AMEB REPORT to their school as soon as it has been received, to verify their successful examination result.

WACE POINTS for ENDORSED AMEB SPEECH EXAMS are:

- AMEB Practical Syllabuses of Voice and Communication and Drama and Performance
- AMEB Written Syllabuses of Speech and Performance Theory

<u>Grade</u>	<u>Points Earned</u>
Prel & Grade 1	1 Point
Grade 2	2 Points
Grade 3	3 Points
Grade 4	4 Points
Grades 5 – 8	5 Points each
Certificate in Voice and Communication	5 points
Certificate of Drama and Performance	5 points
Associate in Professional Communication Australia (APCA)	10 Points
Associate in Drama and Performance Australia (ADPA)	10 Points
Licentiate in Drama and Performance Australia (LDPA)	10 Points

Example: A student passes AMEB Voice and Communication Grade 3 (3 Points) during Year 10, AMEB Drama and Performance Grade 5 (5 Points) during Year 11 and AMEB Speech and Performance Theory Grade 5 (5 Points) during Year 12. This student has earned 13 Points during Years 10 to 12 and is thus eligible to receive credit for these 13 Points towards their graduation requirement as the result of having passed AMEB examinations during Years 10, 11 and 12.

WACE POINTS for ENDORSED AMEB MUSIC EXAMS are:

	<u>Grade</u>	<u>Points Earned</u>
• AMEB Theory, Musicianship and Music Craft exams	Prel & Grade	1 Point
	Grade 2	2 Points
	Grade 3	3 Points
	Grade 4	4 Points
	Grades 5 – 8	5 Points each
• AMEB Practical Exams for all instruments and voice as published in the current AMEB Manual of Syllabuses (Music)	Prel & Grade 1	1 Point
	Grade 2	2 Points
	Grade 3	3 Points
	Grade 4	4 Points
	Grades 5 – 8	5 Points each
	Certificate of Performance	10 points
	AMusA	10 Points
LMusA	10 Points	
• AMEB Contemporary Popular Music (CPM) exams for Keyboard, Guitar, Bass, Drums and Voice (Vocal)	Prel & Grade 1	1 point
	Grade 2	2 Points
	Grade 3	3 Points
	Grade 4	4 Points
	Grades 5 – 8	5 Points each
	Advancing Steps 1 – 4	5 Points each
	Certificate of Performance	10 Points

Example: A student passes AMEB Grade 2 Theory (2 Points) and AMEB Grade 6 Piano For Leisure (5 Points) during Year 10, AMEB Grade 5 Clarinet (5 Points) during Year 11 and AMEB Grade 3 Music Craft during Year 12 (3 Points). This student has earned 15 Points from AMEB results during Years 10 to 12 and is thus eligible to receive credit for 15 Points towards their graduation requirement as the result of having passed AMEB examinations during Years 10, 11 and 12.

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ADVERTISING IN THE 2010 AMEB(WA) TEACHERS' HANDBOOK

For information regarding placing an advertisement in the 2010 AMEB(WA) Teachers' Handbook, please contact the AMEB on 6488 3059

AMEB AWARDS and PRESENTATION CEREMONY

The Annual Awards Night and Presentation Evening will be held on Tuesday March 10 at 7pm. We are looking forward to another special evening of performances and presentations.

We would like to congratulate all our 2008 graduates in the Associate Diploma in Music and Speech and Licentiate Diploma in Music programmes.

Congratulations are also offered to all other theory and practical award winners.

In Music –

- ❖ The JB Vincent Memorial Award for the most outstanding Licentiate Diploma candidate eligible in 2008 is awarded to Alexander Vickery who studied with Ms Bao Di Tang.
- ❖ The Australian Strings Association WA Award for best performance by a 7th/8th Grade Violin candidate in 2008 is Esther Buckeridge who studies with Mr Graham Wood.

In Speech –

- ❖ The Anita LeTessier Award winner for best performance by a Certificate candidate is Rhiannon Shelton, taught by Dr Lea Logie.
- ❖ The Speech Teachers Association of WA Award for best Diploma candidate is jointly won by Kate Wilson and Rebecca Wotzko, both taught by Mrs Karen Goddard.

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Up until this year, as it once was for music, speech candidates who received an A or an A+ in certain grades were invited to audition and only those who participated in the audition process and won or were runner-up received a prize.

In order to bring the Speech Award eligibility in line with Music, all Speech candidates, regardless of grade, who received an A+ this year have been invited to the Awards Night and will receive a Certificate of Excellence.

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Please be advised that in 2009 AMEB(WA) will be conducting a review of all aspects of the Annual Awards Concert and Presentation Ceremony including eligibility of award winners. Any changes will be posted on the Website.

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PROFESSIONAL ASSOCIATIONS and SERVICES

WEST AUSTRALIAN MUSIC TEACHERS' ASSOCIATION (INC)

During the year WAMTA(Inc) organises a number of professional development seminars which members and non members are encouraged to attend. The following dates were correct at the time the Handbook went to print.

February 21	Social event for all members (WAMTA Office 2-4pm)
February 28	Are you comfortable teaching harmony and other issues for middle grades of theory: a seminar with Gail McMaster (Zenith Music Auditorium, 1.30 to 3.30pm)
April 4	Seminar on how to play Chopin with Mark Coughlan (Zenith 1.30 to 3.30pm)
May 9	Piano Masterclass Grades 3, 4 and 5 with Jangoo Chapkhana (Zenith 1.30 to 3.30pm)
August	Masterclass for advanced students
September 21-27	Recital and Concerto Competition
September 28	Winners' Concert

All events are open to members and non members.

Please watch the Music Teachers' Bulletin for any additional events and for further details of the above.

CONTACT DETAILS

West Australian Music Teachers Association
President: Karina Sysko
WAMTA Details:
Tel: 9470 5595
Email: <wamta@foxgold.net.au>
Website: <www.musicteacherswa.org.au>

If you are interested in joining WAMTA, please make direct contact as per the above details.

THE AUSTRALIAN STRINGS ASSOCIATION (AUSTA) WA

The Australian Strings Association (AUSTA) WA runs a variety of events throughout the year catering for the needs of string students, teachers and performers.

Details of these and other events as well as contact details can be found by visiting the AUSTA(WA) website at: <www.austawa.org.au>.

Annual String Festival May 3rd - details on the website austawa.org.au

National Conference, July 9 - 13, 2009. Keynote presenter, psychologist and violinist Andreas Burzik (Ger) will present workshops and lectures on *Practising in Flow: a holistic method of practice for all instrumentalists*, including *Stage Fright* and *Teaching without Exhaustion*. This conference will be of interest to all musicians not just string players. Full details are on the conference website <www.austaconf2009.net.au>

PROFESSIONAL ASSOCIATIONS AND SERVICES CONTINUED OVER:

Speech Teachers' Association of WA
Classical Guitar Society
Australian National Association of Teachers of Singing Inc
The WA Flute Society
Australian Music Centre and Music & Performing Arts Library Services

SPEECH TEACHERS' ASSOCIATION OF WA

AGM 8pm Monday 23rd Feb 2009 at 21 Dover St, Wembley Downs.
Perth Speech and Drama Festival:
June 7th, 13th/14th, 19th/20th, 27th/28th in 2009.

CONTACT DETAILS

Secretary/Treasurer
Barbara Blackburn
Tel: 9459 7767
Website: <www.speechteacherswa.org.au>

CLASSICAL GUITAR SOCIETY

PO Box 2063
Mt Claremont WA 6010
Email: <contactus@guitarwa.com.au>
Website: <www.guitarwa.com.au>

THE WA FLUTE SOCIETY

Treasurer: Helen Baker
Tel: 9351 9479
Email: <jebaker@optusnet.com.au>

Australian National Association of Teachers of Singing Inc

ANATS WA Chapter.
A professional association dedicated to serving those who
teach singing in Australia.
For information contact:
President: Maureen Furr Tel: 9381 9196 maureenfurr@hotmail.com
Secretary: Megan Sutton Tel: 9384 3826
Web: <www.anats.org.au>

AUSTRALIAN MUSIC CENTRE

PO Box N690
Grosvenor Place NSW 1220
Ph: (02) 9247 4677
Fax: (02) 9241 2873
Toll Free: 1300 651 834
Email: <info@amcoz.com.au>
Website <www.amcoz.com.au>

The national service organisation for music created by Australians. Their web site includes over 400 biographies of Australian composers and a database of scores, recordings and books available from the Centre.

MUSIC & PERFORMING ARTS LIBRARY SERVICES

This facility has an extensive range of sheet music and has recently been identifying and adding to the collection, items listed in the AMEB syllabus. The services provided would be of value to all music teachers and students.

Membership of the Music and Performing Arts library is available free of charge to all residents of the Perth metropolitan area and provides access to a collection of more than 46,000 catalogued scores and libretti and 20,000 indexed song sheets. Choose from a range of opera, jazz, folk, rock and classical music. Books, journals, and electronic resources provide other music related information. These collections are also available via interlibrary loan from your local public library.

Music & Performing Arts Library
State Reference Library
State Library of Western Australia
Perth Cultural Centre
Perth WA 6000
Phone: (08) 9427 3244
Email: <music@slwa.wa.gov.au>
Website: <www.slwa.wa.gov.au>
